

Southend-on-Sea Borough Council

Report of Chief Executive

to

Cabinet

On

18 June 2013

Report prepared by: Tim MacGregor
Senior Policy Advisor

Corporate Plan and Annual Report – 2013

Relevant Scrutiny Committee(s): People; Place; Policy & Resources Scrutiny Committee. Executive Councillor: Councillor Holdcroft

A Part 1 Public Agenda Item

1. Purpose of Report

- 1.1 To agree the Council's Corporate Plan and Annual Report for 2013.

2. Recommendations

- 2.1 That the draft Council's Corporate Plan and Annual Report, 2013, as set out in Appendix 1 be approved and that the Chief Executive, in consultation with the Leader, be authorised to determine any final changes prior to publication.

3. Background

- 3.1 Attached at Appendix 1 is the draft text for the Council's Corporate Plan and Annual Report for 2013 – covering key achievements against the 2012/13 Corporate Priorities, and outlining the agreed Corporate Priorities and related actions, performance measures and targets for 2013/14. The final version will be subject to appropriate design and editing prior to publication.
- 3.2 The Corporate Plan & Annual Report provides an ideal opportunity for the Council to highlight its key achievements as well as the challenges and priorities for the coming year for staff, partners, members and residents.
- 3.3 Progress against the plan will be reported regularly to Cabinet, Scrutiny Committees and the Corporate Management Team to assess whether the Council is delivering against its priorities and actions.

4. Other Options

- 4.1 There is no requirement to have an Annual Report or Corporate Plan but it enables the Council to set out its vision, aims and priorities in one document – making it easier to communicate these to staff, residents, partners and others.

5. Reasons for Recommendation

5.1 To ensure the Corporate Plan and Annual Report reflects the needs of the organisation and the borough's communities.

6. Corporate Implications

6.1 Contribution to Council's Vision and Corporate Priorities:

The Corporate Plan and Annual Report sets out the Council's vision, Corporate Priorities and related performance targets and actions which can then be monitored to assess whether the Corporate Priorities are being delivered.

6.2 Financial Implications - None specific.

6.3 Legal Implications - None

6.4 People Implications - None.

6.5 Property Implications - None.

6.6 Consultation - A survey on residents priorities and the use of its resources was undertaken in Autumn 2012, with the findings being fed into the budget making process and development of the Corporate Priorities.

6.7 Equalities and Diversity Implications - Assessments of the impact of decisions relating to the budget on different sections of the community and staff was undertaken as part of the budget making process and helped to shape the content of the Corporate Plan.

6.8 Risk Assessment - Corporate Risks are identified and monitored alongside the actions and indicators in the Corporate Plan.

6.9 Value for Money - The Council benchmarks its performance and spend against comparators to ensure that it is providing value for money.

6.10 Community Safety Implications - The Council has a corporate priority to 'continue to reduce crime, disorder, and anti-social behaviour' and has identified appropriate performance measures and actions.

6.11 Environmental Impact - The Council has a corporate priority to 'where possible minimise our impact on the natural environment'. Environmental implications will be identified as a corporate risk, if relevant.

7. Background Papers - None.

8. Appendices

8.1 Appendix 1: Corporate Plan and Annual Report - 2013.